

GDA Reporting Subcommittee Report



National Geospatial Advisory Committee Meeting
September 8, 2022

GDA Reporting Subcommittee

Membership:

- Mark Meade (Chair), Chad Baker (Vice-Chair), Lynn Dupont, Bobbi Lenczowski, Cy Smith, Gary Thompson, Felicia Retiz

Subcommittee Role:

- Work with FGDC OS staff & NGAC leadership to plan and coordinate NGAC's submission of comments as part of the GDA reporting process
- Identify areas of focus for NGAC review and assess the utility of the reports
- Collect/synthesize NGAC's comments on the GDA reports
- Document and communicate lessons learned and recommendations for improving the process for future reports.

FY 2021 GDA Annual Reports

- FGDC agencies used common criteria, reporting templates, and processes to complete the 2021 GDA annual reports
- NGAC adopted comments on FY 2021 GDA Annual Report Summary in May 2022
- FGDC reviewed NGAC comments with GDA working group and NGDA Theme leads
- FGDC team documenting responses to NGAC comments in spreadsheet will review with NGAC GDA subcommittee
- FGDC team utilizing NGAC comments to develop FY 2022 GDA reporting approach

2021 GDA Report - NGAC Comments

Focus areas for [NGAC comments on 2021 GDA Report Summary](#):

1. Positive elements

- What was successful in the initial GDA report summary?

2. Areas needing improvement

- What areas need improvement?

3. Recommendations for future reports

- What can FGDC do to improve future versions of the GDA annual report summaries?

2022 GDA Audits

- Covered Agency Inspectors General are conducting biennial audits of covered agency compliance with GDA requirements
- FGDC staff has coordinated with Inspectors General council (CIGIE) to provide information on GDA reporting approach
- Key points:
 - Each agency IG has discretion in determining focus of audit
 - Target date for completion of audits is October 2022

FY 2022 REPORTS AND REPORT TO CONGRESS 2023- DRAFT TIMELINE

2022 Covered Agency & Lead Covered Agency Annual Report Timeline			Draft Timeline		
Deliverable	Activity	Actions	Timeframe	Start Date (Monday)	Due Date (Friday)
Update Templates and Surveys & Testing	Update FY2022 Template and Survey	GDA WG and Theme Leads need to review and modify FY2021 template for any major revisions.	7.5 weeks	17-Aug	14-Oct
		Update Survey 123; Refresh Accounts for SAOGI and Agency POCs	15 weeks	1-Aug	10-Nov
	SC Approval of Draft FY2021 Template	Approval of Word template by Steering Committee (in parallel with survey development)	2 weeks	17-Oct	4-Nov
	Survey Testing & Training	Agency testing and training for Survey123.	2 weeks	14-Nov	25-Nov
Finalize Agency Reports & Dashboards	Agencies generate final draft CA Reports using Survey123	Distribute spreadsheet with Survey123 Questions and response options for agency use in survey preparation	4.5 weeks	31-Oct	30-Nov
		Agency POCs populate CA & LCA report surveys and receive auto generated draft report for use in agency review. Agency POCs can make changes and obtain updated drafts through survey close date. Report content is final at survey close: January 13	7 weeks	28-Nov	13-Jan
	FGDC OS Generates Final Draft CA Report	FGDC OS finalizes CA & LCA Reports based on final draft from survey output.	3 weeks	16-Jan	3-Feb
GDA Summary Reports	FGDC OS Generates Summary Report	FGDC OS generates the Annual Summary Report	3 weeks	6-Feb	24-Feb
	NGAC / FGDC Review and Comment Process	FGDC OS: Distribute Summary Report to SC & NGAC. End date: Comments due from NGAC	7 weeks	27-Feb	14-Apr
		FGDC and Agencies Respond to any requested NGAC Comments	3 weeks	17-Apr	5-May
Report to Congress 2023	Finalize RTC	FGDC OS Incorporates Summary Reports and Comments into RTC, FGDC OS finalizes RTC Draft	4 weeks	8-May	2-Jun
		Final approval of RTC by the Steering Committee	2 weeks	5-Jun	16-Jun
		FGDC OS Finalizes RTC 2023	2 weeks	19-Jun	30-Jun

NGAC Review



FY 22/23 Subcommittee Key Tasks

1. Continued focus on core NGAC responsibility:

Review/provide comments on FY 2022 GDA Annual Report Summary

2. Additional subcommittee task:

Consider multiple factors (FGDC covered agency and NGDA reports, Inspector General GDA audits, COGO NSDI assessments, NSGIC geospatial maturity assessments, etc.) and develop high-level advice and recommendations on how FGDC might streamline GDA reporting, align with other assessment activities, and provide useful, impactful performance information

GDA Reporting – FY 22/23 Activities

Phase 1

- Coordinate and conduct review of FGDC Summary of the Geospatial Data Act Annual Reports.
- Create comment table
- Distribute report and comment table to all reviewers.
- Summarize comments received in narrative and comment resolution table formats.
- Generate “NGAC Comments on FY 2022 FGDC Summary of GDA Annual Reports” and deliver to full NGAC membership.

GDA Reporting – FY 22/23 Activities

Phase 2

Conduct assessment of GDA reporting requirements and products looking for enhancement opportunities.

- Review last cycle NGAC comments and Inspector General reports to gain understanding of what is being asked of reporting agencies and what they are currently providing
- Develop synthesis approach and submit request to FGDC to provide information about specific reporting requirements, cost to create, stakeholders, and estimates of utilization of reporting information
- Conduct an assessment regarding how to improve the value and impact of what is reported by making information more useful and remove items of low value
- Assess opportunities for reporting agencies to utilize a “Report once, use numerous times” approach through streamlining of similar reporting requirements
- Assess value and feasibility of different reporting mechanisms (e.g., written report vs. static dashboard vs. dynamic dashboard)
- Create recommendation report and vet with full NGAC
- Submit report to FGDC

GDA Reporting – FY 22/23 Activities

Deliverables

Phase 1:

- FGDC Summary of the Geospatial Data Act Annual Reports Comments
 - Recommendations summary memo and comment table
- Final Version NGAC Comments on FY 2022 FGDC Summary of GDA Annual Reports

Phase 2:

- Reporting Assessment and Recommendations document

GDA Reporting – FY 22/23 Milestones

Name	Date
Subcommittee Kick-Off meeting	July 22, 2022
Subcommittee Meeting	August 23, 2022
September 2022 NGAC Meeting and subcommittee status report	September 7-8, 2022
Subcommittee Meeting	TBD
Cursory Review IG Audit Report and Review of Last Cycle Annual Report NGAC Comments	October 2022
Develop and Implement Reporting Synthesis Approach	November 2022
Subcommittee Meeting(s)	TBD
December 2022 NGAC Meeting and subcommittee status report	December 6-7, 2022
Subcommittee Meeting(s)	TBD
Conduct Reporting Value Improvement Assessment	January 2023
Conduct Reporting Vehicle Assessment	February 2023
FGDC Summary Report Review Begins	February 27, 2023
Review Comments Due	March 14, 2023
Recommendations Summary Memo Presentation to NGAC for Approval	March 31, 2023
Create Draft Reporting Assessment and Recommendations document and vet with NGAC	March 2023
Recommendations Summary Memo Submittal to FGDC	April 14, 2023
Spring 2023 NGAC Meeting – NGAC comments on FY 2022 GDA Report adopted by NGAC	TBD
Subcommittee Meeting(s)	TBD
Submit Reporting Assessment and Recommendations document to FGDC	June 30, 2023

Discussion Item

Feedback on Subcommittee Task 2:

“Consider multiple factors (FGDC covered agency and NGDA reports, Inspector General GDA audits, COGO NSDI assessments, NSGIC geospatial maturity assessments, etc.) and develop high-level advice and recommendations on how FGDC might streamline GDA reporting, align with other assessment activities, and provide useful, impactful performance information”